**Salem Township Planning Commission**

**Minutes, July 11, 019**

**Called to Order, Pledge of Allegiance – 7:02 pm.**

**Roll Call of members – present – Coupe, Pitsch, Oosterink (acting chairperson), Berens, Wagner.**

**Absent – Boyles, Myers.**

**Recognition of Visitors – none present**

**Approval of the June, 2019 Minutes – motion by Pitsch, seconded by Berens. Motion carried.**

**Comments from the public – none.**

**Approval of the Agenda for the Meeting – motion by Wagner, seconded by Coupe. Motion carried.**

**Inquiry of Conflict of Interest – none noted.**

**New Business**

**Site Plan Review for Sandy Pines Community Center/Emergency Shelter - Is in an existing campground so allowed by right and also a safety measure. Holds 1148 people, designed top FEMA standards to withstand tornado forces for 2 hours. Has special windows and precast concrete walls. Items discussed: Parking – less than code but has an additional 19 golf cart spots, one of which needs to be designated handicapped, so acceptable to PC. Drain commission approval still needed. Lights – not all noted on plan but are to be focused down and attached on wall face. Close to lake so soil erosion/Health Department permits required.**

**Findings of Fact – Section 14.06 Site Plan Review Standards:**

1. **General Standards 1 – 16, all standards are met including landscaping, various permits, site features, parking, Drain Commission Review, Health Department Review.**
2. **Groundwater protection Standards 1 – 15, all standards are met/most do not apply to this project.**

**Motion to approve with conditions – 1. Need approvals from Health Department, Drain Commission, ad Fire/Rescue Department. 2.Waived parking lot spaces number due to golf cart spaces, 1 of which is to be designated for handicap. Motion by Coupe, Seconded by Pitsch. Motion carried.**

**Old Business**

**Updates (PCI) on previously reported issues/complaints:**

1. **Cars on property on 142nd – removed**
2. **Overturned motorhome on 32nd – removed per PCI discussion with owner.**
3. **Burnips Equipment – in progress**
4. **Loew Sand Mine – fence has been put back**
5. **Top Grade Review – still on list**
6. **Cars on 26th St – letter sent, PCI will reinspect**
7. **Residents living in barn while working on house – got Ag permit for barn, still in progress**
8. **Empty house on 144th – still researching**
9. **End of Blake Court – tires, vehicles, etc. Took pictures**
10. **Bluebird Lane – have heard that trucks being parked there – need to check**
11. **139th – Huge stump pile – need to check**
12. **Accessory building on corner of 30th and Farm View – addition in back, horse – permit? Acreage? Need to check.**

**Discussion on Solar Farming – postponed to next meeting – Motion by Pitsch, seconded by Coupe. Motion carried.**

**Correspondence received – none**

**Reports and comments**

**Township Board (from Supervisor Pitsch) – Social media insurance in place. Concealed carry discussion – no policy. Changed banks to United. Received donation of disc golf equipment. Tire collection at Transfer Station scheduled for August 3.**

**PCI – no report**

**Other/Roundtable**

**Still need nameplate for John Coupe.**

**Copies of PC agenda items for public viewing need to be in place with literature by door to office.**

**Need mailboxes for all PC members to avoid loss of PCI documents/paperwork.**

**NEXT MEETING – AUGUST 1, 2019.**

**Adjournment – Motion by Coupe, seconded by Wagner. Motion carried. 8:09 pm.**