

Salem Township Planning Commission

Minutes, May 1, 2014

Called to Order, Pledge of Allegiance – 7 p.m. Members present – Pitsch, Myers, Boerema, Berens, Wagner, Boyles, Oosterink.

Approval of the Agenda – motion by Boerema, seconded by Boyles, motion carried.

Approval of the April, 2014 Minutes – motion by Wagner, seconded by Oosterink, motion carried.

Inquiry of Conflict of Interest – none noted.

Township Board update – by Boyles – Special meeting held April 17 regarding recycling. It was decided to continue as it.

Master Plan – status. Has been electronically transmitted to adjacent municipalities, Regional Council, and County. Comment period ends in time for our July meeting.

Site Plan Review – for Jennifer Zandstra, Rehoboth Assisted Living. Cal Becksvoort, engineer, presented plan for Sandy Hill School. It will look like a 2-story but actually be only 1 story with parking lot to the west and potential (long term goal) for two more pods. The drive will be off 138th, configured to save big trees. Lighting will be ‘under eave’ to avoid shining on neighboring parcels. Fencing will be around porch, like a railing effect. No other fencing at this time except small portion of existing fence. The drainfield is to the east and will move if additional pods are added. Signage will be limited to small decorative sign on wishing well. The dumpster will be screened by fence or bushes.

Motion to approve with the following conditions:

1. Outdoor lighting will not shine on neighboring parcels
2. The dumpster will be screened with landscaping or fencing
3. Additional parking spaces be established to the north of paved parking with salvaged gravel
4. Landscaping and signage plans to be submitted.

Moved by Pitsch, seconded by Boerema. Motion carried.

Parks Plan Review – need to update plan in order to apply for grants. Chapters 1, 2, and 3 are ‘in’ the Master Plan (newly completed). Chapter 4 will be reviewed by PC next month using online resources. Wagner and Myers will bring computers. A survey for township residents will also be created next month, based on the one in Chapter 5 of the Parks Plan. The intent is to research interests of residents and locations where they participate in activities. Survey will then go out in next township news letter and can be completed either on paper or online. Next month the PC will also generate a list of questions for Supervisor addressing information needed for the Parks Plan.

Review of Ordinance – to begin when Parks Plan is completed.

Public Comment – none

Other/Roundtable – Training on June 16 at Dorr Township at 6:30 pm. Boerema, Boyles, Wagner, Pitsch to attend. Others who plan to attend let Myers know by June 1. \$20 per attendee.

Motion to adjourn by Wagner. Seconded by Oosterink. Motion carried. 8:04 p.m.