

MINUTES OF THE SALEM TOWNSHIP BOARD MEETING HELD AUGUST 13, 2024

Meeting was called to order by Jim Pitsch at 7:00PM
Pledge of Allegiance to the Flag

Members Present: Jim Pitsch - Supervisor, Renee Busscher - Clerk, Dan Striegle – Trustee, Don Sebright – Trustee
Also preset: Jim Storey – District 1 County Commissioner; Dan Kipen – Salem Township Fire Chief; Lisa Vandebunte – Library Director
Absent: Ashley Brower - Treasurer

Reading of previous board meeting Minutes and Bills, if no additions or corrections Minutes and Bills were approved and paid by consent.

Public Comment: Question about 34th and 24th Streets.

County Road Commissioner: n/a

County Commissioner: Jim Storey Presented. Remarks about Dean Kapenga, remembering his life and deeds. Commissioners need to appoint a successor before 9/4/24. Countywide proposals passed on ballot in August Primary. Commissioners are trying to get a bike path approved in the Allegan State Game Land area. Adopted a resolution regarding working on emergency sirens.

Comments from Commissions & Departments of:

- *Zoning:* no changes
- *Planning:* special use application for Mulder Request was denied as it failed finding of facts. Zoning Board of Appeals met and denied a special use variance for building built incorrectly without permits.
- *Fire:* Dan Kipen presented. See attached report
- *Ambulance:* no changes
- *Library:* Lisa Vandebunte presented. Check out Library webpage for all information <https://saletownshiplibrary.org/>
- *Parks Planning:* no decisions made on the grant yet
- *ARPA Funding:* no change
- *Roads:* road millage on August Primary ballot did not pass. Submitted ballot language to try again in November General Election

Old Business: n/a

New Business:

1. Hall Rental Charges
Moved by Dan Striegle to accept the payment table as presented, seconded by Renee Busscher
Discussion: rates effective 9/1/24
MOTION CARRIED UNANIMOUSLY
2. Award Peer Review Architect Engineer for FEMA Storm Shelter/CC#1 at Sandy Pines to Innovative Design PC
Moved by Don Sebright, seconded by Renee Busscher
Discussion: Innovative Design PC did the last peer review for the storm shelter
MOTION CARRIED UNANIMOUSLY
3. Secure Advantage Firewall from Corporate Technologies
Postponed
4. Street Lighting
Postponed
5. Approval of the Salem Township Master Plan as recommended by the Salem Township Planning Commission
Moved by Don Sebright, seconded by Renee Busscher
Discussion: n/a
ROLL CALL VOTE: all ayes
6. With the loss of Salem Township Road Millage, should we continue to work on 24th Street?
Moved by Dan Striegle to continue with improvements, seconded by Don Sebright
Discussion: focus on improvements, wait to see cost and if millage passes before agreeing to repave

Board can pass 1 mill towards tax collection, currently Salem is one of the few or only township in Allegan that doesn't have the township assessment value, may need to be levied if road millage doesn't pass
MOTION CARRIED UNANIMOUSLY

7. Salem Township Fire Department: End Probationary Period for Levi Walters
Moved by Dan Striegle, seconded by Renee Busscher
Discussion: n/a
MOTION CARRIED UNANIMOUSLY

Public Comment:

Discussed primary election, seemed to go well. Talk about gutters and water leak in building.

Adjournment:

Moved by Renee Busscher, seconded by Dan Striegle to adjourn meeting at 7:48 PM
MOTION CARRIED UNANIMOUSLY

Suggested cost changes effective 9-1-24

Salem Township Hall - Rental Agreement

Name: _____

Resident Name: _____

Address: _____

Phone Number: _____

Date of Rental: _____

Time: _____

Rental Fee: _____

If you are a non-resident using the name of a person who is a resident of Salem Township, their name and contact information must be on this form for verification. The resident must attend the function. If they cannot attend you must pay the non-resident rate.

- *NO alcoholic beverages are allowed on the premises
- *NO smoking allowed in the hall
- *Leave the premises in the same condition as you found it
- *Dispose of trash in dumpster by township barn
- *Stack tables and chairs in the appropriate locations
- *No red drinks of any kind
- *Lock all doors and turn off all lights when you leave
- *Do not affix anything to the wall or ceiling
- *Any damaged/missing items are your responsibility
- *NO PETS without prior township approval
- *Do not immerse coffee servers in water when cleaning
- *Do not slide stacked chairs

Resident Rates

\$50 - Funeral Dinners, 5 hours [#] 75
\$75 - 5 hours, under 50 people 100
\$100 - 5 hours, over 50 people 125
\$200 - All Day (weddings, anniversaries, etc.) 225

Non-Resident Rates

\$100 - Funeral Dinners, 5 hours [#] 150
\$150 - 5 hours, under 50 people 200
\$175 - 5 hours, over 50 people 225
\$400 - All Day (weddings, anniversaries, etc.) 450

Payment is due with signed rental agreement. If you cancel after paying you will receive all but \$10 back.

If you would like to decorate the day prior to rental, there is an additional \$50 fee. [#] 20
If you want to come in earlier to set up, there is an additional \$15 per hour fee.

The undersigned applicant agrees to indemnify Salem Township and its members or agents against all liability to persons or property on the premises.

Call Shar Brower at 616-293-2274 for scheduling and for opening the hall.

If you have any other questions or issues, please contact the Township Office at 616-896-9857.

Salem Township Hall – Meeting Room Agreement

3003 142nd Avenue, Burnips, MI 49314

616-896-9857

Today's Date: _____

Contact Person/Organization: _____

Address: _____

Phone: _____

Date of Rental: _____ Time: _____ Rental Fee: _____

-
- No Smoking allowed in the Meeting Room
 - No alcoholic beverages are allowed on the premises
 - Turn off lights when you leave the building
 - Leave the premises in the same condition as you found it
 - The undersigned applicant agrees to indemnify Salem Township and its members or agents against all liability to persons or property on the premises.

Contact Shar Brower at 616-293-2274 for scheduling and for opening the Hall. Any other questions/issues call the township office at 616-896-9857.

- \$20.00 for the first hour, *recommend \$50 for 2 hours*
 - \$15.00 after the first hour
 - There is a 3 hour maximum time limit for the Meeting Room
-



Salem Township Fire Department
Monthly Report
July 2024

Projects	
SOGs	Working on updating operational SOGs
Probationary Fire fighter testing	Testing will be June 25 th , testing completed. Will be one retest on July 20 th . Retested and passed
Pump testing	Annual apparatus pump testing will be on August 12 th with Klyen-they will also be bringing Dorr's apparatus to our station for testing
Annual Apparatus Service	Annual service was conducted, 1712 had some valves replaced that would have failed pump testing, 1731 needed transfer case coder replaced to use the 4 wheel drive system

Total Fire and EMS Year To Date- 267			
Fire Incidents	Total -18	YTD-93	Incidents in Sandy Pines- 1
Type	Number of Incidents	District	Notes
Vehicle Fire	1	1-Monterey	Car being scrapped caught fire
Building Fire	2	1-Hopkins 1-Hamilton	1 barn fire and 1 house fire
Assist to EMS	2	2- Salem	1 CPR assist 1 lift assist
Vehicle accident	5	3-Salem 1-Monterey 1-Overisel	4 w/ injuries & 1 w/o injuries
Downed Powerlines	2	2-Salem	1-Blown transformer fuse 1-downed wire
Gas Odor	1	1-Salem	Normal oil well smell
Controlled Burn	1	1-Salem	Neighbor called in neighbor burring a stump
Carbon Monoxide Alarm/ Smoke detector	1	1-Salem	No CO found or smoke/faulty alarm
Smoke alarm install	2	2-Salem	
Gas Leak	1	1-Salem	Acentek trencher struck a ¾" line
Year to date Incidents in Sandy Pines- 6			

EMS			
Total -26	YTD-141	Incidents in Sandy Pines-10	Incidents in Rehoboth- 0
District	Number of Incidents		
Salem-	18		
Monterey-	8		
Disregarded Priority 3 medical	9	YTD Priority 3 :	
Year to date Medical Incidents in Sandy Pines- 23		Year to Date in Rehoboth- 5	

Trainings/Meetings	
Topic	Number of Personnel
Drivers training cone course and initial fire attack	19
Officers meeting X 2	4/4
Equipment Checks	5
Probationary pump ops X 8	3 to 9 personnel



**Director's Report
July 2024**



Mission:
Building a community of
people who discover,
share and belong



Vision:
Inspire Curiosity
Foster Community
Ignite Imaginations
Cultivate Learning



Core Values:
Teamwork
Respect
Access
Curiosity
Kindness

Allegheny County Libraries Circulation

	<u>Circulation</u>	<u>Population Served</u>	<u>Hours Open Weekly</u>
Salem Township Library	9,586	8,289	45
Dorr Township Library	4,024	7,922	31
Fennville District Library	4,725	14,496	53
Hopkins District Library	2,020	4,851	37
Leighton Public Library (Moline)	8,089	7,001	40
Saugatuck District Library	7,178	5,686	47
Henika District Library (Wayland)	5,317	7,978	53

Salem Township Library Stats

	<u>Current Month</u>	<u>Last Year</u>	<u>% +/-</u>
Circulation	9,586	9,587	0%
Overdrive	1,165	919	21%
Hoopla	494	408	17%
Hotspots	19	8	58%
ILL Requests	535	461	14%
MEL Holds	27	27	0%
References	127	117	8%
New Patrons	24	16	33%
Patrons Deleted	0	0	#DIV/0!
Patron Count:			
Children	1109	981	12%
Adults	994	938	6%
Total	2103	1919	9%

Programs/Events:

- * Summer Reading:
 - * 550 people, pre-k - adult, signed up for summer reading
 - * 305 people finished
 - * 62 more people signed up and finished than last year
- * Some Summer Reading Highlights:
 - * Touch a Truck and Air Zoo were very popular
 - * Amazing Race - we had 8 teams participate and patrons loved it
 - * Foam Party in the park - we estimated about 125 kids and 45 adults. Everyone had a great time and Sugary Snowballs (snowcone food truck) was very popular as well.

Other Notes:

- * Work has begun for the library book sale; hoping to start that in September
- * Library Board and I, along with staff, are reviewing the Master Planning Package from TowerPinkster and making a few notes